



U. S. SMALL BUSINESS ADMINISTRATION

Boise District Office

380 East Parkcenter Boulevard, Suite 330

Boise, Idaho 83706

208-334-9004, Ext. 340 • 208-334-9353 (Fax)

www.sba.gov/id

September 16, 2008

Dear Friend of Small Business:

The contributions of small companies to our economy and our community are substantial and significant, certainly worthy of our recognition and appreciation. Annually SBA honors the entrepreneurs by selecting a Small Business Person of the Year in each state, along with awards for individuals or organizations who have provided outstanding support to small companies. Today, I am writing you to seek your assistance as we would like to be sure that firms in your community are represented in the competition.

Nominations for the various awards may be made by chambers of commerce, banks, trade associations, or other agencies. The state winners will be invited to Washington, D.C. during Small Business Week which will be celebrated the week of May 17 - 21, 2009.

Please take a few minutes to review the enclosed form and consider nominating a small business person or those individuals who provide mentoring and advocacy work for small business owners. Please note financial information is required for some, but not all awards, and will be kept strictly confidential.

Nomination packets should be postmarked or hand delivered to SBA's Boise District Office by November 14, 2008. If you have any questions please feel free to call Larry Demirelli, our project coordinator, at (208) 334-9004 X 329.

Your participation and continued support of small business in our state is greatly appreciated.

Sincerely,

A handwritten signature in purple ink, appearing to read 'Norman E. Proctor', written over a horizontal line.

Norman E. Proctor
District Director

Enclosure

Nomination Form

SBA 2008 IDAHO BUSINESS AWARD COMPETITION

Nomination Form

Nominations Deadline: Friday, November 14, 2008

Help us recognize outstanding leaders in the small business community. Any individual or organization may submit nominations. A company/owner may self-nominate. Individuals who own and operate or bear principal responsibility for operating a small business are eligible. The SBA definition of a small business can be found at www.sba.gov/size. A separate form is required for each nomination.

Submit completed form(s) to the SBA Boise District Office by e-mail to larry.demirelli@sba.gov, fax 208-334-9353 or mail to U.S. Small Business Administration, Attn: Larry Demirelli, 380 E. Parkcenter Blvd. Suite 330, Boise. Idaho 83706.

AWARD CATEGORIES (Check one)

- Small Business Person of the Year: Having at least three years of business experience, candidates must show growth in net worth and business expansion...
Small Business Exporter of the Year: Candidates must have been in business exporting goods or services for three years...
Young Entrepreneur of the Year: Owner will not reach 30th birthday by June 1, 2009...
Jeffrey Burland Family-owned Small Business of the Year: This award honors a small business that has been passed on from one generation to another...

Small Business Champion Awards: Those who promote small business above and beyond the call of their professional duties and responsibilities, advocating the cause of small business. Nominees for these awards may or may not be small business owners.

- Financial Services: The amount and quality of financial assistance provided small businesses and advocacy of legislative or Regulatory changes...
Home-Based Business: Nominee has experienced the rewards and difficulties of home-based business...
Minority Small Business: Nominee advances business ownership for Minorities.
Small Business Journalist: Radio, television, print or Web-based writers, public understanding of the importance of small-business contributions...
Veteran Small Business: Nominee champions business opportunities for veterans.
Women in Business: Nominee supports legislative or regulatory action and other efforts to increase small business opportunities for women.

NOMINEE INFORMATION:

For the award, I Nominate _____
Title _____ Company/Organization _____
Address _____ City _____ Zip _____
Phone _____ FAX _____ E-mail: _____

Short description of business and business owner(s) and reason why they deserve nomination (attach separate page if necessary).

NOMINATOR'S INFORMATION:

Nominator's Name _____
Title _____ Company/Organization _____
Address _____ City _____ Zip _____
Phone _____ FAX _____ E-mail: _____

Upon receipt of the nomination form, the nominee will be notified of your nomination and asked to complete candidate application form. The candidate's package and supporting documentation (including profit and loss statements where required) must be completed and returned to the Boise District Office by Friday, December 5, 2008.

Nomination deadline: Friday, November 14, 2008 Questions? Larry Demirelli 208-334-9004 ext: 329